



Blackhawk

School District

Request for Absence from School for a Prearranged Educational Tour or Trip

Please complete one copy for each student

Student's Full Name: _____

Grade: _____

Date(s) of proposed absence _____ to _____

Person(s) directing and/or supervising student during above absences:

Name: _____

Address: _____

Phone: _____

Itinerary of the trip. Include activities that would be educational in nature and will therefore provide the student with some valuable experiences outside of the classroom.

List names and grades of other school-age children within your family who will be participating in this experience.

Any class assignments missed during these absences must be made up within a reasonable period of time and only if prior teacher notification using this form. Assignments and teacher communication is available digitally through Schoology (Grades 3-12).

Signature of Parent and/or Guardian

Date

Signature of Building Principal

Date

**This form does not exempt the student from the attendance guidelines outlined within the Blackhawk School District Attendance Policy, nor is this an exemption from academic ineligibility.*

Revised 10/2022